



नवोदय विद्यालय समिति

NAVODAYA VIDYALAYA SAMITI

(मानव संसाधन विकास मंत्रालय का स्वायत्त संस्थान, स्कूल शिक्षा एवं साक्षरता विभाग, भारत सरकार)

(An Autonomous Organization under Ministry of HRD, Department of School Education and Literacy Govt. of India)

लेखराज पन्ना, तृतीय तल Lekhraj Panna, Third Floor

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PF-16-1(Pri.-VP Transfer)/NVS(LR)/Pers./2016

Dated: 28.01.2016

To,

The Principal,
Jawahar Navodaya Vidyalaya,
Under Lucknow Region.

Sub: Transfer of Principal & Vice Principal for the year 2016 in accordance with the transfer policy-2012.

Sir/Madam,

The Navodaya Vidyalaya Samiti vide letter no.10-4/2016-NVS(Estt-III)/138 dated 20.01.2016 has invited request transfer application from the employees desires of seeking transfer. **The copy of this letter is available in the NVS hqrs. website containing all detailed guidelines.** In the aforesaid letter the Navodaya Vidyalaya Samiti has communicated the problems being faced by the needy employees vis-à-vis the provisions of the transfer policy-2012 and recent court cases. In order to maximize the request transfer in the year 2016 onwards, the transfer will be effected in the following order of priorities.

1. Transfer of differently abled employees to their choice place.
2. Transfer of Employees who are suffering from serious ailment/disease including their spouse and children as mentioned in Transfer Policy.
3. Transfer of Employees completing mandatory tenure at very hard, hard and NER Region.
4. Transfer of husband/wife to one station for unification with spouse or nearby station.
5. Transfer of employees to hard & difficult station on willingness.
6. Transfer of employees to hard & difficult station who have completed more than normal tenure in plain areas.
7. General transfer of the rest of the employees (i.e. transfer within the plain area and transfer within hard & difficult area).

The other silent details of the letter referred are as under :

1. The prescribed proforma (Format-I) for request transfer is required to be filled up by all employees irrespective of their intention to seek request transfer.
2. Those employees who desire for request transfer have to mandatorily fill up part-B of the aforesaid prescribed proforma.
3. The vacancies have been displayed distinctively under two categories i.e. actual vacancy as on 01.01.2016 and deemed vacancy as on 01.01.2016. The deemed vacancies are those vacancies where the present incumbents have completed more than normal tenure prescribed in transfer policy in **plain area** (i.e. 5 years).
4. The employees seeking request transfer may opt for such deemed vacant places as their choice place and in such circumstances the employees working their has to be shifted to his/her choice place, if he/ she asked for the same in the request transfer application and the same is found vacant. **Otherwise, samiti may transfer him/her to any other place on its own. This particular point should be kept into consideration.**
5. **The prescribed formats should not be changed at any level in any circumstances.**

In view of the above, you are requested to forward transfer application form by all Principal and Vice Principal latest by **10.02.2016 to this office for scrutiny and onward transmission to NVS hqrs. You are also advised to go through Navodaya Vidyalaya Samiti website for the purpose of getting detail information in respect of transfer of Principal & Vice Principal.**

Transfer applications received after the due date of submission will be not entertained.

Yours faithfully,

Encl:As above.


(Girish Chandra)
Deputy Commissioner

Copy to :

1. Sh. Ved Prakash, Computer Operator, Navodaya Vidyalaya Samiti, Regional Office, Lucknow with the instruction to display this letter in the email of all JNVs under Lucknow Region along with loading it NVS, Regional Office, Lucknow website.



NAVODAYA VIDYALAYA SAMITI
(An Autonomous Organization under Ministry of HRD)
Department of School Education and Literacy),
Government of India
B-15, Institutional Area, Sector-62,
Noida, District Gautam Budh Nagar,
Uttar Pradesh – 201 309

No.F10-4/2016-NVS(Estt.III)/ 138

20th January, 2016

To

The Dy. Commissioner,
Navodaya Vidyalaya Samiti,
All Regional Offices.

**Sub: Transfer of Principal and Vice Principal
for the year 2016 in accordance with the
Transfer Policy 2012 – reg.**

Sir,

It is observed for quite some time that some of the employees having genuine reasons are not getting transfer to the place of their choice on the pretext that either they are ineligible to seek request transfer or no vacancy is available at the choice place despite the fact that an employee has been continuing there (i.e. in the choice place) for more than 05 years. It has also come to the notice that husband and wife posted at different places are not getting unified or posted to a nearby JNV on the ground that they do not complete the normal tenure of service in their present place of posting. Same is the case in respect of employees suffering from serious ailment and requiring posting at a place where the treatment is available or where their near and dear are available to take care of them. Employees working in very hard and difficult stations and completing the requisite tenure of service are also expressing their discontentment for not getting transfer to the place of their choice as the said place is being occupied by another employee for more than 05 years (normal stay in a station).

2.1 The problems being faced by the needy employees vis-a-vis the provisions of the transfer policy 2012 and recent court cases related to the transfer was examined in detail. Considering the matter from all angles, keeping the organizational interests uppermost, it is decided to extend due benefits to the aforementioned needy employees within the frame work of the provisions of the transfer policy. In order to maximize the request transfer in the year 2016 onwards, the transfer will be effected in the following order of priorities: -

- a) Transfer of differently abled employees to their choice place.
- b) Transfer of Employees who are suffering from serious ailment/disease including their spouse and children as mentioned in Transfer Policy.

- c) Transfer of Employees completing mandatory tenure at very hard, hard and NER Region.
- d) Transfer of husband/wife to one station for unification with spouse or nearby station.
- e) Transfer of employees to hard & difficult station on willingness.
- f) Transfer of employees to hard & difficult station who have completed more than normal tenure in plain areas.
- g) General transfer of the rest of the employees (i.e. transfer within the plain area and transfer within hard & difficult area).

2.2 CASES NOT COVERED UNDER TRANSFER COUNTS WITH REASONS

- a) Transfer of differently abled employees (and employees having differently abled dependents) to be governed as per DOPT OM No.: AB 14017/16/2002-Estt.(RR) dated 13th March, 2002 & OM No.: 42011/3/2014-Estt.(Res.) dated 6th June, 2014.
- b) Transfer of employees who are suffering from serious ailment/disease including their spouse and children as mentioned in Transfer Policy [Essence of the provisions of Transfer Policy under Para 2 (b) (k)]
- c) Employees working under Special Bond in hard & difficult station and completing the requisite tenure [Obligatory for the Samiti].
- d) Transfer of husband/wife to one station for unification with spouse or nearby station [DOPT OM No.: 28034/9/2009-Estt.(A) dated 30th September, 2009)].

1. Process of inviting applications from employees for request transfer and furnishing data thereof to the NVS (Hqrs.) by the concerned Regional Office.

- a) The prescribed proforma (Format – I) for request transfer is required to **be filled up by all employees** irrespective of their intension to seek request transfer. Those employees who desire for request transfer have to mandatorily fill up Part B of the aforesaid prescribed proforma. As a result, the employees who want request transfer will have both the counts **{i.e. (i) “transfer counts” and (ii) “displacement counts”}**. Employees who do not request for transfer will have only the “displacement count”. Other particulars such as working spouse, medical certificate and service details are common to both the category of employees (i.e. those who want request transfer and those who do not want the same). Request application for transfer, as aforesaid, will be received and kept at concerned Regional Office. The summary of request application will be prepared by the Regional Office in the prescribed format (Format -II) and submitted to NVS (Hqrs.). alongwith copy of request for transfer by 03rd March, 2016.

b) **Employees willing on their own and requesting for their posting to hard & difficult stations** have to submit their applications in writing to the Regional Office indicating the place of their choice. The Regional Office will compile the data in respect of transfer on willingness for posting to hard, very hard and NER station in prescribed format (i.e. Format-VI) and send it to NVS (Hqrs.) for effecting their transfer.

c) **Administrative transfer of employees whose retention is not considered conducive for the Vidyalaya Management/functioning**

In this regard on receipt of a complaint, a detailed enquiry is to be conducted by the Regional Office and report of enquiry together with the recommendation of Dy. Commissioner be sent to the NVS (Hqrs.) for effecting transfer of the erring official on administrative grounds.

2. Keeping in view the priority fixed by the Samiti for effecting the transfer and the process of collecting the data for transfer, the Regional Office should inform all employees through the JNV concerned to fill up the application form and submit the same to the Regional Office. Necessary scrutiny may be done at the level of Regional Office. Compiled data in prescribed format as stated under Para 3 are to be sent to NVS (Hqrs.) both in soft and hard copy. The time limit prescribed in this regard is to be scrupulously adhered to.

3. **Display of vacancies in the website of NVS (Hqrs.) and Regional Office**

In order to facilitate the concerned employees to exercise their choice for request transfer, the vacancies are to be displayed in the website of NVS (Hqrs.). The vacancies are to be displayed distinctively under two categories i.e. actual vacancy as on 01.01.2016 and deemed vacancies as on 01.01.2016. Actual vacancy may include the vacancy likely to arise on account of retirement. The deemed vacancies are those vacancies where present incumbents have completed more than the normal tenure prescribed in the Transfer Policy in **plain area** (i.e. 5 years). The employees seeking request transfer may opt for such deemed vacant places as their choice place and in such circumstances the employee working there has to be shifted to his/her choice place if he/she asks for the same in the request transfer application and the same is found vacant. Otherwise Samiti may transfer him/her to any other place on its own. This particular point should be brought to the notice of all concerned.

4. **Time schedule for various activities:**

S. No.	Activities related to annual transfer drive 2016	Target Date
01.	Issue of communication/letter from NVS (Hqrs.) to ROs and displaying the same in Samiti's website AND Publishing of actual & deemed vacancies	20 th January , 2016
02.	Issue of communication/letter by Regional Office to the Principal for information of all employees [By Email]	31 st January 2016
03.	Filling up of transfer application form by all Principal and Vice Principal.	15 th February, 2016
04.	Checking of data and preparation of compiled statement in prescribed format at RO level	29 th February, 2016
05.	Submissin of requisite data to NVS (Hqrs.) by RO	4 th March, 2016 without fail
06.	Processing at NVS (Hqrs.) level	15 th March, 2016
07.	Preparation of final transfer list.	31 st March, 2016

4.1 Prescribed formats as mentioned in Para No. 3 are enclosed. A soft copy of the same is also being sent to all the Regional Offices. It is requested that necessary action may be taken to inform all concerned and the time schedule for various activities stated under para 6 be strictly followed.

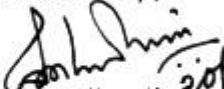
4.2 Important points to be noted for compliance:

- i) The employee should apply for request transfer in the prescribed format i.e. Format-I as the case may be. No other format should be entertained.
- ii) The employee should be responsible for correctness of the data. His / her transfer will be cancelled at any stage if it is found to have been done on wrong information.
- iii) Employee seeking transfer on spouse ground has to produce certificate from the concerned department in support of his/her working spouse.
- iv) Employee seeking transfer on medical ground for self, spouse and children has to produce medical certificate in support of the disease.
- v) Employee seeking transfer on ground of disability has to produce disability certificate issued by the Competent Authority.
- vi) Details of service particulars including transfer counts and displacement counts, certificate relating to working spouse, serious disease & physical disability have to be invariably checked at the regional level by the Deputy Commissioner.

- vii) Transfer applications received after the due date of submission shall be summarily rejected.
- viii) Part A, B, C and Medical Certificate with Format No.: I & II is to be filled up by the Principal and Vice Principal at Vidyalaya level and counter checked at Regional Office level before submission to HQrs. Similarly, Format No. I & II will also be filled up initially at Regional Office level.
- ix) The **prescribed formats should not be changed** at any level in any circumstances.
- x) In order to arrive at the requisite period of stay for determining eligibility for request transfer in respect of employees serving in hard & difficult stations, period served without any break prior to the present place of posting shall be added to the duration of the present station in the post. For example, Mr.X presently serving at JNV Lohit had served at JNV Mamit immediately prior to his joining at JNV Lohit. In such case, tenure of JNV Mamit & JNV Lohit is to be added together for computing Transfer Count.
- xi) Regional Offices should circulate this letter to all concerned through e-mail with immediate effect and also display the same on their website. Though the copy of Formats are enclosed this letter, they are separately being sent through e-mail in Excel Format.

This issues with the approval of the Competent Authority.

Yours faithfully,


(P. Chaudhuri) 20/11/16

Assistant Commisisoner [Estt.III]

Encl.: As stated above.

Copy to: AC (Admn.), NVS (Hqrs.), Noida – with the request to display this letter in the Samiti's website for information of all concerned.

The Principal, All JNVs.

Part "A"
Navodaya Vidyalaya Samiti
Personal Details of Principal & Vice- Principal
(All Field Should Be Filled In the CAPITAL LETTER)

01. Name of Employee : _____
02. Designation (with Subject) : _____
03. Contact No. : _____
04. (i) Date of Birth* : _____
- (ii) (Age as on 01.01.2016) : Year(s)_____ Month(s)_____ Days(s)_____
05. Date of retirement [DD/MM/YYYY] _____
06. Home District and State as : (i) State : _____
 Declared in Service record (ii) District : _____
07. JNV where presently working : (i) Desig. : _____
 (ii) D-O-J : _____
 (iii) Region : _____
 (iv) State : _____
 (v) District : _____
08. Date of Joining in NVS : (i) Desig. : _____
 (ii) D-O-J : _____
 (iii) Region : _____
 (iv) State : _____
 (v) District : _____

09. Details of service in NVS : (if necessary plz. attach white "A4" size)

Sl. No.	Post	Place of posting		Duration		Reasons for change of place of posting (Promotion/Direct Rectt./ Request transfer / Transfer on Admn. Grounds etc.)
		JNV[Distt.]	Region	From	To	
01.						
02.						
03.						
04.						
05.						

10. Whether served in N.E.R./Hard/ : [Yes/No]_____
- Very Hard station, if yes, please
mention the period of working From_____ To_____
11. Reason for last transfer, if any? : _____
- (Whether administrative or any other
ground, please specify). _____
12. Suffering from diseases, if any (as mentioned in Transfer Policy)

Who is suffering (Self, Spouse & Child)	Disease (As mentioned in the transfer policy) [Plz. tick (✓) against the disease]							Certificate attached (Yes/No)
	Carcinoma (Cancer)	Renal Failure	Paralytic Stroke	Heart (CABG/ Angioplasty)	Thalassemia	Parkinson's	Motor-Neuron	

13. If having working Spouse [Plz. tick (✓) where working. If not, mention "N.A."]

Name	Designation	JNV			Central Govt.	State Govt.	Others	Certificate by the Competent authority should be attached (Yes/No)
		State	District					

14. Choice JNV for Request Transfer (only 05 choice to be given)
[Those who do not want request transfer; they need not fill up this]

- (1) RO : _____ State : _____ JNV/Distt. _____
- (2) RO : _____ State : _____ JNV/Distt. _____
- (3) RO : _____ State : _____ JNV/Distt. _____
- (4) RO : _____ State : _____ JNV/Distt. _____
- (5) RO : _____ State : _____ JNV/Distt. _____

**[For wrong information concerned employee will be penalized]*

Signature of the Employee

Part-B
Calculation of Transfer Count
(For employees desiring request transfer)

15.	Calculation Of Transfer Count: Factors. Allot Points For Applicable Factors Only And Write NA For Not Applicable Factors	Points To Be Allotted	Total Counts
1	Active Stay at in the present post at present station as on 1 st January-2016. Periods of continuous absence from duty of 30 days or more on any account shall not be counted.	+02 for each complete year	
2	Annual Performance Appraisal Report Grading for the last three years. If the report for any of the last three years is not written or is unavailable no point shall be given for the relevant year(s).	+02 for outstanding grading for each year	
3	Spouse, if working in NVS at the requested station. OR If working in JNV of the adjoining District of requested station. (In case both are in same cadre/subject/post).	+15 +15	
4	Spouse, other than NVS if working at the requested station or in its adjoining District : (i) In Central Govt./Organization. (ii) In State Govt./Organization.	+10 +05	
5	DFP/DFR* Cases (+10 for each case; maximum 20 points)	+20	
6	Woman employee Clarification: Women employees eligible for points under serial no.3, 4 & 5 herein above shall not be eligible for the points.	+05	
Total No. of Transfer Count >>		Total Score of All The Points	

* **DFR** = Death of Spouse/Child if occurred in last 12 months prior to the 01st January-2016.

* **DFR** = Due For Retirement within next 03 years from 01st -January-2016.

Signature of the Employee

Part-C
Calculation of Displacement Count
(Mandatory for All Employees)

16.	Calculation Of Displacement Count: Factors. Allot Points For Applicable Factors Only And Write NA For Not Applicable Factors	Points To Be Allotted	Total Counts
1	Stay at a station in the same post as on 1st January in complete years Clarification: ❖ Period of absence from duty on any account shall also be counted for this purpose ❖ If an employee returns to a station X on request after being transferred from X within three years (two years for very hard station), the stay of such an employee at X shall be no. of years spent after coming at X. However, if an employee returns to station after mandatory period of three years (two years for very hard station) the stay shall be counted afresh.	+02 points for each completed year	
2	Annual Performance Appraisal Report Grading for the last five years. If the report for any of the last three years is not written or is unavailable no point shall be given for the relevant year(s).	+02 for each below benchmark grading	
3	Employees below 50 years (as on 1st Jan.-2016 of the year) who have not completed one tenure at hard/very hard/NE stations.	+08	
4	DFR/DFP/MG cases (-10 for each case maximum-20)	-20	
5	Spouse, of Central/State Government/PSU employee other than NVS and posted at the same station	-05	
6	Physically challenged employee (as defined in Annexure-II)	-20	
7	Employee who is spouse of a NVS employee and a) Posted in the same State b) Posted at the same station	-10 -20	
Total No. of Displacement Count >>		Total score of all the points	

Part- D : Declarations And Certificates

17.	<u>Declaration For Working Spouse</u>
	<p>I, _____(name of the Employee) solemnly declare that my spouse _____(Name) is presently employed at _____(Name of JNV/District) which is my <u>present station/choice station(s)</u> (Strike out whichever is not applicable). The spouse is employed in Navodaya Vidyalaya Samiti/government sector (strike out whichever is not applicable) as _____ (Designation of the spouse).</p> <p>Date: _____ Signature of the Employee</p>

18.

Medical Certificate

(To avoid disqualification, please do NOT use abbreviation. Fill it with CAPITAL LETTERS only. Please do not attach any enclosure except where specifically asked for)

Name of Patient :

Relation of patient with the employee(self/spouse/son/daughter) :

Address :

Date :

I, Dr. _____with Medical Council Registration No. _____hereby certify that Shri/Smt./Ms_____aged_____Sex_____son/daughter/wife/husband of Shri/Smt. _____ (name of JNV teacher/employee) is suffering from the disease/diseases with the details as follows and that treatment of this disease is not at all available at this station or its vicinity:

A. In case of Carcinoma (Cancer) :

1. Name of Carcinoma with site affected.
2. Date when it was detected first
3. Brief History-Pathological Report with reference no. & dates :
4. T.N.M. Classification (if applicable) :
5. Evidences in support of uncontrolled growth :
6. Evidences in support of Metastasis "
7. Condition of neighboring or surrounding structures :
8. Treatment being continued in brief :
9. Full name of Surgery/Surgeries in connection with dates :

B. In case of Renal Failure :

1. Name of the disease causing Renal Failure :
2. Evidences in support of Chronic Irreversible changes :
3. Number of Dialysis done with dates :
4. Single or both kidneys are involved :
5. Any Surgery including Renal Transplantation done or not :

C. In case of Loss of Muscle Power (Paralytic Stroke) :

1. How many extremities are affected :
2. Grading of Muscle Power at present :
3. Grading of Muscle Power at the onset of disease.
4. Duration of Loss of Muscle Power.
5. Any recovery after the onset till date :
6. Most direct cause of Loss of Muscle Power.

D. In case of Heart Diseases :

1. Name of the surgical procedure undergone. CABG/Angioplasty.
2. Date of Surgical procedure.
3. Name of Doctor – Surgeon
4. Name of Hospital.

E. In case of Thalassaemia :

1. Name of the disease (with specification-major or minor) :
2. Date of first detection:
3. Whether blood transfusion required? Y/N
4. If so, periodicity/duration of blood transfusion/replacement required by the patient/Chelation therapy
5. Blood transfusion done last DD/MM/YYYY

F In case of Parkinson's disease :

1. Date of detection of the disease :
2. Duration of treatment undergone :
3. Name and designation of treating neurologist :
4. Whether admitted in hospital and if so, details thereof :
5. Progressiveness of the disease – please specify :
(To be certified by a neurologist)

G In case of Motor-neuron disease :

1. Date of detection of the disease :
2. Duration of treatment undergone :
3. Name and designation of treating neurologist :
4. Result of the EMG test report and MRI :
5. Grading of muscle power at present :

(Signature of Signing Authority)

Name

Name of the Deptt.

Name and signature of patient Name of Hospital

Place

Date

Seal

Name of the Patient : _____

Relation with the Employee (Self/Spouse/Son/Daughter) : _____

If the certifying doctor is below the rank of civil surgeon or equivalent it should be countersigned by a Doctor of the rank of civil surgeon or equivalent.

19.	Signature of the Employee **	
20.	Signature of the Principal	
21.	Signature of the AC (Admn.)	
22.	Signature of the Deputy Commissioner.	

**** The employee should sign as a token of having satisfied himself/herself on the allotted points and other entries at school level. Signature shall not be, mandatory if Part B is left blank. The school shall fill up Part A and C if employee is not present or not available otherwise and forward the same to the NVS (However, this is not applicable for current year).**

Navodaya Vidyalaya Samiti, Headquarter, Noida(U.P.)

Actual Vacancy of Principal & Vice-Principal as on 01.01.2016

PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
1	BHOPAL	CG	KORBA
2	BHOPAL	MP	BALAGHAT
3	BHOPAL	MP	GWALIOR
4	BHOPAL	MP	JHABUA-II
5	BHOPAL	MP	REWA
6	BHOPAL	MP	SATNA
7	CHANDIGARH	HP	LAHUL AND SPITI
8	CHANDIGARH	J&K	ANANTNAG
9	CHANDIGARH	J&K	BADGAM
10	CHANDIGARH	J&K	DODA
11	CHANDIGARH	PB	FEROZPUR
12	CHANDIGARH	J&K	KARGIL
13	CHANDIGARH	J&K	KULGAM
14	CHANDIGARH	J&K	KUPWARA
15	CHANDIGARH	J&K	LEH
16	CHANDIGARH	PB	MOGA
17	CHANDIGARH	PB	MOHALI
18	CHANDIGARH	J&K	PULWAMA (Sophian)
19	CHANDIGARH	J&K	RAJOURI
20	CHANDIGARH	J&K	SRINAGAR (GANDERBAL)
21	HYD	AN	CAR NICOBAR
22	HYD	TL	MAHBOOB NAGAR
23	JAIPUR	HR	BHIWANI
24	JAIPUR	RJ	BANSWARA-I
25	JAIPUR	RJ	BHILWARA
26	JAIPUR	RJ	DHOLPUR
27	JAIPUR	RJ	DUNGARPUR
28	JAIPUR	RJ	JALORE
29	JAIPUR	RJ	JHALAWAR
30	JAIPUR	RJ	JODHPUR
31	JAIPUR	RJ	NAGAU
32	JAIPUR	RAJ	BUNDI
33	JAIPUR	HR	SIRSA
34	LUCKNOW	UP	BANDA
35	LUCKNOW	UP	BASTI

VICE-PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
1	BHOPAL	CG	BASTAR
2	BHOPAL	CG	DANTIAWADA-I
3	BHOPAL	CG	KANKER #
4	BHOPAL	CG	KAWARDHA
5	BHOPAL	MP	BHIND
6	BHOPAL	OR	NABRANGPUR
7	BHOPAL	OR	PHULBANI
8	CHANDIGARH	HP	CHAMBA
9	CHANDIGARH	J & K	DODA
10	CHANDIGARH	J & K	LEH
11	CHANDIGARH	J & K	RAJOURI
12	CHANDIGARH	PB	BARNALA
13	HYDERABAD	TL	KARIMNAGAR
14	HYDERABAD	AP	PRAKASAM -II
15	JAIPUR	HR	AMBALA
16	JAIPUR	RJ	JHUNJHUNU
17	JAIPUR	RJ	RAJSAMAND
18	LUCKNOW	UP	MATHURA
19	PATNA	BR	MUNGER
20	PATNA	BR	SUPAUL
21	PATNA	JH	GARHWA
22	PATNA	JH	HAZARIBAGH
23	PATNA	JH	PAKUR-I #
24	PATNA	WB	HOOGHLY
25	PATNA	WB	JALPAIGURI #
26	PUNE	GJ	AMRELI #
27	PUNE	GJ	DAHAOD
28	PUNE	GJ	MEHSANA
29	PUNE	GJ	PORBANDAR
30	PUNE	MH	AHMEDNAGAR
31	PUNE	MH	RAIGAD
32	PUNE	MH	SANGLI
33	PUNE	MH	YAVATMAL
34	PUNE	DNH	SILI (SILI VASSA)
35	SHILLONG	AR	CHANGLANG

PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
36	LUCKNOW	UP	DEORIA
37	LUCKNOW	UP	GORAKHPUR
38	LUCKNOW	UP	JHANSI
39	LUCKNOW	UP	JP NAGAR
40	LUCKNOW	UP	MAHOBA
41	LUCKNOW	UP	MAINPURI
42	LUCKNOW	UP	MUZAFFARNAGAR
43	LUCKNOW	UK	PAURI GARHWAL
44	LUCKNOW	UK	PITHORAGARH
45	LUCKNOW	UP	SHRAWASTI
46	PATNA	BR	GAYA-II
47	PATNA	WB	EAST MIDNAPUR
48	PATNA	JH	GARHWA
49	PATNA	BR	GOPALGANJ
50	PATNA	BR	KHAGARIA
51	PATNA	BR	KISHANGANJ
52	PATNA	BR	MUNGER
53	PATNA	BR	NALANDA
54	PATNA	JH	PALAMU
55	PATNA	WB	PURULIA
56	PATNA	JH	SAHEBGANJ
57	PATNA	BR	VAISHALI
58	PATNA	BR	W CHAMPARAN
59	PUNE	GJ	BANASKANTHA
60	PUNE	GJ	BHAVNAGAR
61	PUNE	GJ	MEHSANA
62	PUNE	GJ	PATAN
63	PUNE	MH	SATARA
64	SHILLONG	AR	ANJAO
65	SHILLONG	AS	BAITHALANCHU-II
66	SHILLONG	AS	BAKSA
67	SHILLONG	AS	CACHAR (SILCHAR)
68	SHILLONG	MZ	CHAMPHAI
69	SHILLONG	AR	CHANGLANG (BARDUMSA)
70	SHILLONG	AS	CHIRANG
71	SHILLONG	MN	CHURACHANDPUR
72	SHILLONG	AS	DARRANG

VICE-PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
36	SHILLONG	AS	CACHAR
37	SHILLONG	AS	DIBRUGARH
38	SHILLONG	AS	NAGAON
39	SHILLONG	MN	BISHNUPUR
40	SHILLONG	MN	CHURACHANDPUR
41	SHILLONG	MN	THOUBAL
42	SHILLONG	ML	JAIINTIA HILLS
43	SHILLONG	ML	RI BHOI
44	SHILLONG	ML	WEST GARO HILLS
45	SHILLONG	MZ	SERCHIP
46	SHILLONG	TR	DHALAI
47	SHILLONG	TR	WEST TRIPURA

***The Following posts of VICE-PRINCIPALS in the JNVs will be vacant in the given period.**

- 1 JNV, Bijapur Hyderabad Region , --- After Feb.-2016
- 2 JNV, Ropar Chandigarh Region , --- After March-2016
- 3 JNV, Bilaspur, (HP) Chandigarh Region , --- After Jan.-2016
- 4 JNV, Bhavnagar, Pune Region --- After March-2016

SUMMARY OF VACANCY (Vice-Principal)	
BHOPAL	7
CHANDIGARH	5
HYDERABAD	2
JAIPUR	3
LUCKNOW	1
PATNA	7
PUNE	9
SHILLONG	13
TOTAL >>	47

PRINCIPAL

Sl.No.	Region	State	District
1	2	3	4
73	SHILLONG	AR	DEBANG VALLEY(UPPER)
74	SHILLONG	TR	DHALAI
75	SHILLONG	AS	DHEMAJI
76	SHILLONG	AS	DHUBRI
77	SHILLONG	NL	DIMAPUR
78	SHILLONG	AR	EAST KAMENG (SEPPA)
79	SHILLONG	AS	GOLAGHAT
80	SHILLONG	AS	HAILAKANDI
81	SHILLONG	ML	JAINTIA HILLS (JAWAI)
82	SHILLONG	AS	JORHAT
83	SHILLONG	AS	KARBI ANGLONG (DIPHU)
84	SHILLONG	AS	KARIMGANJ (RK NAGAR)
85	SHILLONG	NL	KIPHIRE
86	SHILLONG	AS	KOKRAJHAR (GOSAIGAON)
87	SHILLONG	MZ	KOLASIB
88	SHILLONG	AR	KURUNG KHUMEY
89	SHILLONG	AS	LAKHIMPUR
90	SHILLONG	MZ	LAWNGTLAI
91	SHILLONG	AR	LOWER DEBANG VELLY (ROING)
92	SHILLONG	AR	LOWER SUBANSIRI (YACHULI)
93	SHILLONG	MZ	LUNGLEI
94	SHILLONG	NL	LUNGLENG
95	SHILLONG	MZ	MAMIT
96	SHILLONG	NL	MOKUKCHUNG
97	SHILLONG	NL	MON
98	SHILLONG	AS	MORIGAON
99	SHILLONG	AS	NAGAON
100	SHILLONG	AS	NALBARI
101	SHILLONG	AS	NORTH CACHAR HILLS
102	SHILLONG	SK	NORTH SIKKIM (PHODONG)
103	SHILLONG	TR	NORTH TRIPURA
104	SHILLONG	AR	PAPUMPARE
105	SHILLONG	NL	PHEK
106	SHILLONG	ML	RI-BHOI (NIANGBARI)
107	SHILLONG	MN	SENAPATI (PFUKARO MAOGATE)
108	SHILLONG	AS	SIBSAGAR
109	SHILLONG	AS	SONITPUR
110	SHILLONG	SK	SOUTH SIKKIM
111	SHILLONG	TR	SOUTH TRIPURA (UDAIPUR)

VICE-PRINCIPAL

Sl.No.	Region	State	District
1	2	3	4

PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
112	SHILLONG	MN	TAMENGLONG (DULGAILONG)
113	SHILLONG	AR	TAWANG
114	SHILLONG	AR	TIRAP (TISSA)
115	SHILLONG	NL	TWENSANG
116	SHILLONG	AS	UDALGURI
117	SHILLONG	MN	UKHRUL-II
118	SHILLONG	AR	UPPER SIANG
119	SHILLONG	AR	UPPER SUBANSIRI (MEGDONG)
120	SHILLONG	ML	WEST GARO HILLS
121	SHILLONG	AR	WEST KAMENG
122	SHILLONG	ML	WEST KHASI HILLS (NANGSTONG)
123	SHILLONG	AR	WEST SIANG
124	SHILLONG	SK	WEST SIKKIM (ROHTAK)
125	SHILLONG	NL	WOKHA
126	SHILLONG	NL	ZUNEBHOTO

VICE-PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4

*The Following posts of PRINCIPALS in the JNVs will be vacant in the given period.

- 1 JNV, Chittoor Hyderabad Region , --- After March-2016
- 2 JNV, Bagpat Lucknow Region , --- After Jan.-2016
- 3 JNV, Sheikhpura Patna Region , --- After March-2016
- 4 JNV,Dhar BhopalRegion , --- After Feb.-2016
- 5 JNV,Dehra Dun Lucknow Region , --- After April-2016
- 6 JNV,Shriganganagar, Jaipur Region , --- After March-2016

SUMMARY OF VACANCY (Principal)	
BHOPAL	6
CHANDIGARH	14
HYDERABAD	2
JAIPUR	11
LUCKNOW	12
PATNA	13
PUNE	5
SHILLONG	63
TOTAL >>	126

Navodaya Vidyalaya Samiti, Headquarter, Noida(U.P.)

Deemed Vacancy of Principal & Vice-Principal as on 01.01.2016

PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
1	BHOPAL	CG	JANJIR CHAMPA
2	BHOPAL	CG	JASHPUR
3	BHOPAL	CG	KORIA
4	BHOPAL	CG	RAIGARH
5	BHOPAL	CG	RAJNANDGAON
6	BHOPAL	CG	SURAJPUR
7	BHOPAL	MP	ANUP PUR
8	BHOPAL	MP	BADWANI
9	BHOPAL	MP	BHIND
10	BHOPAL	MP	BURHANPUR
11	BHOPAL	MP	DAMOH
12	BHOPAL	MP	DATIA
13	BHOPAL	MP	DHAR
14	BHOPAL	MP	HARDA
15	BHOPAL	MP	HOSHANGABAD
16	BHOPAL	MP	JABALPUR
17	BHOPAL	MP	KATNI
18	BHOPAL	MP	KHANDWA
19	BHOPAL	MP	KHARGAON
20	BHOPAL	MP	MANDSAUR
21	BHOPAL	MP	MORENA
22	BHOPAL	MP	NARSINGHPUR
23	BHOPAL	MP	PANNA
24	BHOPAL	MP	RAISEN
25	BHOPAL	MP	RAJGARH
26	BHOPAL	MP	SAGAR
27	BHOPAL	MP	SEHORE
28	BHOPAL	MP	SHAJAPUR
29	BHOPAL	MP	SHEOPUR
30	BHOPAL	MP	SIDHI
31	BHOPAL	MP	TIKAMGARH
32	BHOPAL	MP	UMARIA

VICE-PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
1	BHOPAL	CG	DURG
2	BHOPAL	CG	RAJNANDGAON
3	BHOPAL	CG	SARGUJA
4	BHOPAL	MP	ANUP PUR
5	BHOPAL	MP	BALAGHAT
6	BHOPAL	MP	CHHINDWARA
7	BHOPAL	MP	DAMOH
8	BHOPAL	MP	DATIA
9	BHOPAL	MP	DEWAS
10	BHOPAL	MP	KATNI
11	BHOPAL	MP	MANDLA
12	BHOPAL	MP	NEEMUCH
13	BHOPAL	MP	PANNA
14	BHOPAL	CG	RAIGARH
15	BHOPAL	MP	RAJGARH
16	BHOPAL	MP	TIKAMGARH
17	BHOPAL	MP	UJJAIN
18	BHOPAL	MP	VIDISHA
19	BHOPAL	OR	ANGUL
20	BHOPAL	OR	GANJAM
21	CHANDIGARH	J&K	KATHUA
22	CHANDIGARH	PB	MOGA
23	CHANDIGARH	PB	ROPAR
24	CHANDIGARH	UT	CHANDIGARH
25	HYDERABAD	AP	GUNTUR
26	HYDERABAD	TL	KHAMMAM
27	HYDERABAD	TL	MEDAK
28	HYDERABAD	TL	WARANGAL
29	HYDERABAD	AP	WEST GODAWARI
30	HYDERABAD	KR	BANGLORE(URBAN)
31	HYDERABAD	KR	BIJAPUR
32	HYDERABAD	KR	DHARWAD

PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
33	BHOPAL	MP	VIDISHA
34	BHOPAL	OR	BALASORE
35	BHOPAL	OR	BARGARH
36	BHOPAL	OR	BHADRAK
37	BHOPAL	OR	CUTTACK
38	BHOPAL	OR	DEOGARH
39	BHOPAL	OR	JAGATSINGHPUR
40	BHOPAL	OR	KALAHANDI
41	BHOPAL	OR	KENDRAPARA
42	BHOPAL	OR	KEONJHAR
43	BHOPAL	OR	KHURDHA
44	BHOPAL	OR	MALKANGIRI
45	BHOPAL	OR	SAMBALPUR
46	CHANDIGARH	J&K	POONCH
47	CHANDIGARH	J&K	SAMBA(OLD JAMMU)
48	CHANDIGARH	PB	MUKTSAR
49	HYDERABAD	AP	CHITTOR
50	HYDERABAD	AP	CUDDAPAH
51	HYDERABAD	AP	KRISHNA
52	HYDERABAD	AP	PRAKASAM (ONGOLE)
53	HYDERABAD	KR	BELGAUM
54	HYDERABAD	KR	BELLARY
55	HYDERABAD	KR	CHIKMAGALUR
56	HYDERABAD	KR	GULBARGA-II
57	HYDERABAD	KR	HASSAN
58	HYDERABAD	KR	HAVERI
59	HYDERABAD	KR	KODAGU
60	HYDERABAD	KR	SOUTH CANARA (MANGLORE)
61	HYDERABAD	KR	UDUPI
62	HYDERABAD	KL	ALLEPPEY
63	HYDERABAD	KL	CALICUT
64	HYDERABAD	KL	ERNAKULAM
65	HYDERABAD	KL	IDUKKI
66	HYDERABAD	KL	KASARGOD
67	HYDERABAD	KL	TRISSUR

VICE-PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
33	HYDERABAD	KR	GADAK
34	HYDERABAD	KR	GULBARGA
35	HYDERABAD	KR	HASSAN
36	HYDERABAD	KR	HAVERI
37	HYDERABAD	KR	KODAGU
38	HYDERABAD	KR	MYSORE
39	HYDERABAD	KR	SOUTH CANARA
40	HYDERABAD	KR	TUMKUR
41	HYDERABAD	KR	UDUPI
42	HYDERABAD	KL	ALLEPPEY
43	HYDERABAD	KL	CALICUT
44	HYDERABAD	KL	ERNAKULAM
45	HYDERABAD	KL	IDUKKI
46	HYDERABAD	KL	KANNUR
47	HYDERABAD	KL	KASARGOD
48	HYDERABAD	KL	KOLLAM
49	HYDERABAD	KL	PALGHAT
50	HYDERABAD	KL	PATHNAMTHITTA
51	HYDERABAD	KL	TRICHUR
52	HYDERABAD	KL	TRIVANDRUM
53	HYDERABAD	PY	KARAIKAL
54	HYDERABAD	PY	PONDICHERRY
55	JAIPUR	HR	FARIDABAD
56	JAIPUR	HR	JHAJJAR
57	JAIPUR	HR	SONEPAT
58	JAIPUR	RJ	BARAN
59	JAIPUR	RJ	BARMER
60	JAIPUR	RJ	BHARATPUR
61	JAIPUR	RJ	BHILWARA
62	JAIPUR	RJ	DUNGARPUR
63	LUCKNOW	UP	ALLAHABAD
64	LUCKNOW	UP	BARABANKI
65	LUCKNOW	UP	BEREILLY
66	LUCKNOW	UP	BHADOI
67	LUCKNOW	UP	BIJNORE

PRINCIPAL

Sl.No.	Region	State	District
1	2	3	4
68	HYDERABAD	KL	TRIVANDRUM
69	HYDERABAD	KL	WYNAD
70	HYDERABAD	LD	MINICOY
71	HYDERABAD	PY	MAHE
72	HYDERABAD	PY	PONDICHERRY
73	HYDERABAD	AP	KHAMMAM-II(East Godawari-II)
74	HYDERABAD	TL	NIZAMABAD
75	JAIPUR	DL	JAFFARPURKALAN
76	JAIPUR	HR	AMBALA
77	JAIPUR	HR	GURGAON
78	JAIPUR	HR	KAITHAL
79	JAIPUR	HR	KARNAL
80	JAIPUR	HR	KURUKSHETRA
81	JAIPUR	HR	MEWAT
82	JAIPUR	HR	PANIPAT
83	JAIPUR	HR	ROHTAK
84	JAIPUR	RJ	AJMER
85	JAIPUR	RJ	BANSWARA-II
86	JAIPUR	RJ	BARMER
87	JAIPUR	RJ	BUNDI
88	JAIPUR	RJ	CHITTORGARH
89	JAIPUR	RJ	KARALI
90	JAIPUR	RJ	TONK
91	JAIPUR	RJ	UDAIPUR
92	LUCKNOW	UP	ALLAHABAD
93	LUCKNOW	UP	AURAIYA
94	LUCKNOW	UP	BAGHPAT
95	LUCKNOW	UP	BAREILLY
96	LUCKNOW	UP	CHITRAKOOT
97	LUCKNOW	UP	ETAWAH
98	LUCKNOW	UP	HATHRAS
99	LUCKNOW	UP	KANNAUJ
100	LUCKNOW	UP	KANPUR NAGAR
101	LUCKNOW	UP	KAUSHAMBHI
102	LUCKNOW	UP	SITAPUR

VICE-PRINCIPAL

Sl.No.	Region	State	District
1	2	3	4
68	LUCKNOW	UP	ETAH
69	LUCKNOW	UP	ETAWAH
70	LUCKNOW	UP	FARUKHABAD
71	LUCKNOW	UP	G.B.NAGAR
72	LUCKNOW	UP	GONDA
73	LUCKNOW	UP	GORAKHPUR
74	LUCKNOW	UP	J P NAGAR
75	LUCKNOW	UP	JALAUN
76	LUCKNOW	UP	JAUNPUR
77	LUCKNOW	UP	JHANSI
78	LUCKNOW	UP	KANPUR DEHAT
79	LUCKNOW	UP	KAUSHAMBI
80	LUCKNOW	UP	MAHOBA
81	LUCKNOW	UP	MUZAFFARNAGAR
82	LUCKNOW	UP	PILIBHIT
83	LUCKNOW	UP	PRATAPGARH
84	LUCKNOW	UP	SITAPUR
85	LUCKNOW	UP	UNNAO
86	LUCKNOW	UK	CHAMPAWAT
87	LUCKNOW	UK	HARIDWAR
88	LUCKNOW	UK	TEHRI GARHWAL
89	PATNA	BR	BHOJPUR
90	PATNA	BR	KAIMUR (BHABHUA)
91	PATNA	BR	KATI HAR
92	PATNA	BR	PURNIA
93	PATNA	BR	SAHARSA
94	PATNA	JH	BOKARO
95	PATNA	JH	GODDA
96	PATNA	JH	LATEHAR
97	PUNE	GJ	KHEDA
98	PUNE	GJ	RAJKOT
99	PUNE	GJ	SABARKANTHA (U/S)
100	PUNE	GJ	SURENDRA NAGAR
101	PUNE	MH	AMRAVATI
102	PUNE	MH	AURANGABAD

PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
103	LUCKNOW	UP	SONBHADRA
104	LUCKNOW	UK	AMBEDKAR NAGAR
105	LUCKNOW	UK	BAGESHWAR
106	PATNA	BR	ARARIA
107	PATNA	BR	BHAGALPUR
108	PATNA	BR	BUXAR
109	PATNA	BR	ROHTAS
110	PATNA	BR	SAHARSA
111	PATNA	BR	SAMASTIPUR
112	PATNA	JH	BOKARO
113	PATNA	JH	CHATRA
114	PATNA	JH	GIRIDIH
115	PATNA	JH	GUMLA
116	PATNA	JH	HAZARIBAGH
117	PATNA	JH	KODERMA
118	PATNA	JH	LOHARDAGA
119	PATNA	JH	RANCHI
120	PATNA	JH	SARAIKELA
121	PATNA	JH	SIMDIGA
122	PATNA	WB	BANKURA
123	PATNA	WB	JALPAIGUDI
124	PATNA	WB	MURSHIDABAD
125	PATNA	WB	WEST MIDNAPUR
126	PATNA	WB	NORTH DINAJPUR
127	PUNE	GOA	CANACONA (SOUTH GOA)
128	PUNE	GJ	BHARUCH
129	PUNE	GJ	DAHOD
130	PUNE	GJ	SABARKANTHA
131	PUNE	GJ	DANGS
132	PUNE	GJ	JAMNAGAR
133	PUNE	GJ	PORBANDAR
134	PUNE	GJ	RAJKOT
135	PUNE	GJ	SURENDER NAGAR
136	PUNE	MH	BULDHANA

VICE-PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
103	PUNE	MH	BEED
104	PUNE	MH	CHANDRAPUR
105	PUNE	MH	HINGOLI (PARBHANI)
106	PUNE	MH	JALGAON
107	PUNE	MH	NANDED
108	PUNE	MH	NASIK
109	PUNE	MH	OSMANABAD
110	PUNE	MH	SATARA
111	PUNE	MH	WASHIM
112	SHILLONG	TR	S. TRIPURA

SUMMARY OF VACANCY (Vice-Principal)

BHOPAL	20
CHANDIGARH	4
HYDERABAD	30
JAIPUR	8
LUCKNOW	26
PATNA	8
PUNE	15
SHILLONG	1
TOTAL >>	112

PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4
137	PUNE	MH	DHULE
138	PUNE	MH	GONDIA (BHANDARA)
139	PUNE	MH	HINGOLI (PARBHANI)
140	PUNE	MH	JALNA
141	PUNE	MH	KOLHAPUR
142	PUNE	MH	LATUR
143	PUNE	MH	NANDED
144	PUNE	MH	PARBHANI
145	PUNE	MH	PUNE
146	PUNE	MH	RAIGAD
147	PUNE	MH	RATNAGIRI
148	PUNE	MH	SINDHUDURG
149	PUNE	MH	SOLAPUR
150	PUNE	MH	THANE
151	SHILLONG	AS	TINSUKIA
152	SHILLONG	MN	CHANDEL
153	SHILLONG	MN	IMPHAL WEST
154	SHILLONG	MN	THOUBAL (KAKCHING)
155	SHILLONG	MZ	SERCHIP

VICE-PRINCIPAL			
Sl.No.	Region	State	District
1	2	3	4

SUMMARY OF VACANCY (Principal)	
BHOPAL	45
CHANDIGARH	3
HYDERABAD	26
JAIPUR	17
LUCKNOW	14
PATNA	21
PUNE	24
SHILLONG	5
TOTAL >>	155

Navodaya Vidyalaya Samiti, Regional Office :
Request Transfer of The Vice-Principal & Also the details of the Vice-Principal's who are not seeking the Request Transfer of the Vidyalaya Cadre - 2016

Sl. No	Present Place of Posting of the Employee			Seniority No. as on 01.01.2016 Name of the employee: [DON'T WRITE Dr./Shri/ Smt. / Miss/Mrs./etc before the name]	Date of Birth [DD/MM/YYYY]	Age as on 01/01/2016	Date of Retirement [DD/MM/YYYY]	Sex (Male/ Female)	Category	Religion	D-O-J in Present post in Present JNV	Length of Service in Present Station (JNVs) in Present Post as on 01/01/2016	Initial Joining in NVS*				Home District (as per the Service Record)	Physical Handicapped Yes/No	Suffering from serious disease / dependent (Only Spouse & Children)	Served in Hard Station earlier (Yes/No)	Total Transfer count	Total Displacement count	Is He/She debarred from the Request transfer (Yes/No)	Choice Place for request transfer (in FIVE choice. Those will be available it will be given)					Willingness for posting to N.E.R./Hard /Very Hard Station			Status of Vacancy (Deemed/Non Deemed)	Spouse working in Samiti / other than Samiti																	
	Regional Office	State	JNV [District]										Date Of joining [DD/MM/YYYY]	Designation (At the joining in NVS)	Region	State								JNV (District)	Length of Service in NVS as on 01/01/2016	State	District	Who is suffering	Disease (As per the transfer policy)	Certificate attached (Yes/No)	Yes/No		From	To	First	Second	Third	Fourth	Fifth	Willingness Yes/No	Station	District	Status (Applied/Not Applied)	Department	State	District	Name [Don't write Dr./Shri/ Smt. / Miss/Mrs./etc before the name]	Designation	Working Since	Certificate attached (Yes/No)
1	BHOPAL	CG	BILASPUR		18Jan1960	55 Years 11 Month(s) 14 Day(s)	31Jan2020	SELECT	SELECT	SELECT			SELECT	BHOPAL	C.G.	BILASPUR	UP	FAIZABA	SELECT	SELECT	SELECT	NIL	NIL				NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NOT APPLIED	DEEMED VACANCY	SELECT	N.A.	N.A.		SELECT	SELECT	SELECT					
2																																																		
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Instructions for filling up the format:

- All fields in this format should be filled in Capital letter. No special character (ie fullstop,comma,bracket etc) is to be given
- Request transfer count should be only for those who seek transfer on request.
- Displacement count should be for all, whether applied or not applied.
- Authotency/correctness of all details in the prescribed format including transfer count and displacement count should be the responsibility of the Regional Office. Hqrs. Will not be responsible for any transfer on wrong information/data.
- If an employee working in hard station for the period immediately prior to coming over to present station which is also a hard station then combined period of service to be considered for determining his/her eligibility for transfer. This fact to be mentioned in Remarks Column"