



सेवा में,

प्राचार्यवृन्द,

समस्त जवाहर नवोदय विद्यालय,

लखनऊ संभाग।

विषय: अचल सम्पत्ति का वार्षिक विवरण प्रस्तुत किये जाने के संबंध में।

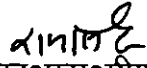
महोदय/महोदया,

कृपया मुख्यालय के संलग्न पत्र संख्या 14-6/2001-नविस/विज/100 दिनांक 14.05.2018 का अवलोकन करने का कष्ट करें जिसके द्वारा अवगत कराया गया है कि स्पष्ट दिशा निर्देशों के बावजूद भी सभी स्टाफ सदस्यों द्वारा अचल सम्पत्ति का वार्षिक विवरण प्रस्तुत नहीं किया जा रहा है। नियमानुसार प्रत्येक कलेण्डर वर्ष का वार्षिक विवरण आगामी वर्ष के 31 जनवरी तक प्रस्तुत कर दिया जाना चाहिए।

अतः अनुरोध है कि कृपया यह सुनिश्चित करने का कष्ट करें कि विद्यालय स्टाफ के सम्बन्ध में दिसम्बर, 2017 के समाप्त होने वाले वर्ष का उक्त विवरण निर्धारित प्रारूप पर 20 मई, 2018 तक संबंधित नियोक्ता के पास अवश्य प्रस्तुत कर दिया जाये।

भवदीय,

संलग्नक: उक्तवत।


(आर0एस0मीणा)

अनुभाग अधिकारी(प्रशा0)

प्रतिलिपि :

1. श्री वेद प्रकाश, आर0ओ0वेबसाईट एवं सभी प्राचार्यों को ईमेल।
2. सहायक आयुक्तगण, नवोदय विद्यालय समिति क्षेत्रीय कार्यालय, लखनऊ को सूचनार्थ।

फैक्स: 0120-2405182
दूरभाष: 0120-2405180, 84,
2405929



नवोदय विद्यालय समिति
(मानव संपादन विकास मंत्रालय
का स्वयंसेवा संस्थान
स्कूल शिक्षा एवं साक्षरता विभाग,
भारत सरकार।
डी - 11, इंस्टीट्यूशनल एरिया,
सेक्टर 6, मोएडा
30500-2001309

Fax: 0120-2405182
Tel: 01-0-2405180, 84, 2405929

NAVODAYA VIDYALAYA SAMITI
(An Autonomous Organized under Section 30C
of Income Tax Act, 1961)
Navodaya Vidyalaya Samiti
Institutional Area,
Sector-6, Mohali
Haryana-130013
Date: 11/05/2018

14-5/2018-NVS(Vig)/18

To
The Deputy Commissioner
Navodaya Vidyalaya Samiti
All Regional Offices

Sub: Submission of Annual Immovable Property Return - reg.

Sir,

It has been observed that despite clear cut instructions, staff members are not submitting Annual Immovable Property Returns in prescribed format in time. This being essential document to be filed by employee every year, it has been decided by the Competent Authority that administrative action in terms of withholding of vigilance clearance and salary till filing of Annual Immovable Property Return is to be imposed, henceforth, upon the officer/staff concerned.

It may be noted that non-submission of the Annual Immovable Property Return every year by 31st January in respect of preceding calendar year can form good and sufficient reasons for instituting disciplinary action against the concerned officer/official.

In view of this, all are instructed to file the Annual Immovable Property Return for the calendar year ending December 2017 before 20th May, 2018 positively. In future, the Annual Immovable Property Return should be filed by 31st January, every year in respect of preceding calendar year.

You are requested to forward Annual Immovable Property Return for 2017 in prescribed format (copy enclosed) in respect of the Principal and RO staff to this office within the stipulated period.

Similar instructions in this regard may also be issued to the Principal concerned for similar action in respect of JNV staff and the Annual Immovable Property Return may be kept in safe custody by Appointing Authority. Punitive action may be initiated against the defaulter.

Yours faithfully,

Encl. as above

(G. Anandaram)
Jt. Vigilance Officer

Copy to:

1. PA to Commissioner, NVS
2. PA to JC(Admn.)/PA to GM(Const.)/PA to JC(Acad.)
3. DC (Acad.)/DC(Pers.), NVS Hqrs.
4. All Sectional Heads - for similar action by bringing it to the notice of the staff concerned.
5. AC(F&S), NVS Hqrs. - with the request to get this placed in Samiti website.

STATEMENT OF IMMOVABLE PROPERTY RETURN

For the calendar year ending 31st December _____

Name (in full) _____

Designation _____

Place of Posting: _____

Present Pay _____

S. No.	Description of property (Land/House/Flat/Shop/Industrial etc.)	Precise location (Name of District, Division Taluk and Village in which the property is situated and also its distinctive number etc.)	Area of land (in case of land and buildings)	Nature of land in case of landed property	Extent of interest	If not in name of public servant, state in whose name held and his/her relationship, if any to the public servant	Date of acquisition	How acquired (whether by purchase, lease, mortgage, inheritance, gift or otherwise) and name with details of persons from whom acquired (address and connection of the Govt. servant, if any, with the person concerned)	Present value of the property (If exact value not known, approx. value may be indicated)	Total annual income from the property	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

Signature _____

Date _____

Mobile/Telephone: _____

1. Inapplicable clause to be struck out.
2. In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.
3. Includes short-term lease also.
4. The wording "No change or No addition or as in previous years" may be avoided and all details filled up.